

# WILLIAMS UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES SPECIAL BOARD MEETING

Tuesday, October 22, 2019, Special Board Meeting

### MINUTES

- 1.0 CALL TO ORDER**– Board vice president, George W. Simmons, called the Special Board meeting of the Williams Unified School District Board of Trustees to order at **5:30 PM** on October 22, 2019, in the College & Career Center, located at 260 Eleventh Street, Williams, California. A quorum was established.

**2.0 ROLL CALL**

Trustees Present: George W. Simmons, Vice President  
Ana Leos-Vera, Member  
Yareli Mora, Member

Administrative Staff: Dr. Edgar Lampkin

Audience: Mechele Coombs, Jeff Threet, Jaime Ortiz, Ellen Mejia Hooper

- 3.0 PLEDGE OF ALLEGIANCE** – Board vice president, George W. Simmons, led the Board and audience in the Pledge of Allegiance.

**4.0 APPROVAL OF THE AGENDA**

A **MOTION** was made by Yareli Mora and **SECONDED** by Ana Leos-Vera to **APPROVE** the agenda. **Motion passed. Ayes \_3\_ Noes \_0\_ Absent \_2\_ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent.**

- 5.0 AUDIENCE/VISITORS PUBLIC DISCUSSION** – Anyone wishing to address the Board on any school-related item scheduled on the agenda may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit 3 minutes per speaker and 20 minutes per item.

5.1 None.

**6.0 DISCUSSION ITEMS**

6.1 Education Specification Presentation

Jeff Threet introduced Jaime Ortiz and Ellen Mejia Hooper from High Performance Learning Environments (HPLE) and stated the South Wing project has received input from staff and the district.

Jaime Ortiz stated HPLE is excited to present their work on this project. There have been many stakeholder input meetings.

Ellen Mejia Hooper stated the educational specifications are an interpretation of the educational program and learning objectives that communicate to the architects the project needs. For the South Wing project, the needs are 18-23 teaching stations, a moderate to severe classroom setting and office space. The additions will increase the capacity to 728, which is noted in the master plan. The process included collaboration from teachers, admin, and technology and maintenance departments. The goal is to create high performing environments where students and staff can perform at their best. There will be a few joined classrooms with break out space.

The Board will take action on this proposal at the November Board meeting. The Board is requesting a change to the office space titled Counseling Office to Learning Support Specialist Office.

The Board thanked Jaime and Ellen for the presentation.

## 6.2 LCAP Update/Input

Superintendent Dr. Lampkin distributed handouts to the Board of the LCAP actions and services and the total allocations and by each site. LCAP funds are distributed as follows: \$1.9 million allocated to the district, \$1.4 million allocated to the Jr/Sr High School, \$400,000 allocated to the Upper Elementary School, and \$122,500 allocated to the Elementary School. The Elementary currently has the School Improvement Grant (SIG) to fund the work they are doing at the site. The district will need to make changes to funding as the SIG will be ending soon. We will need to look at how we will maintain programs and positions. Dr. Lampkin asked the trustees to rank their top three actions and services for each LCAP goal. This work will be done with all stakeholders.

Below are Board LCAP priorities.

Goal 1 Actions/Services:

- 1.2 Achievement Data Teams
- 1.3 Professional development for English Language Arts and Math.

Goal 2 Actions/Services:

- 2.1 Block schedule, dual enrollment, access to college courses.
- 2.2 Development of career pathways at the secondary level.
- 2.6 Summer Academy for 1<sup>st</sup>-12<sup>th</sup> grades with college, credit recovery, English Language Development and enrichment courses.

Goal 3 Actions/Services:

- 3.2 Support positive school climate and culture.
- 3.3 Intervention Specialist at the Secondary.
- 3.6 Literacy focused support program for students.

Goal 4 Actions/Services:

- 4.2 Engage parents with parent outreach programs.
- 4.3 Translation/interpretation services to increase communication/District Liaison position.
- 4.4 Recognition of certificated and classified staff members at Board meetings.

Goal 5 Actions/Services:

- 5.1 Recruit, hire and retain highly qualified teachers.
- 5.3 Purchase standards-aligned instructional materials.
- 5.4 Continue to modernize school facilities.

## 7.0 ADJOURNMENT (6:59 PM)

A **MOTION** was made by Yareli Mora and **SECONDED** by Ana Leos-Vera to **APPROVE** the Adjournment. **Motion passed. Ayes \_\_3\_\_ Noes \_\_0\_\_ Absent \_\_2\_\_ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent.**

Please note that additional information distributed to the Board during the meeting and not included in the agenda packet can be obtained by calling the District Office at 530-473-2550, x11409.

Respectfully submitted,



Dr. Edgar Lampkin, District Superintendent  
Secretary to the Board  
erl/jdc